



**CHRISTODORA  
MANICE EDUCATION CENTER  
2008 Cooking Positions  
Head Cook ~ Assistant Cook**



**Organization Description:** [www.christodora.org](http://www.christodora.org)

**Program/Position Description:**

*Located in the heart of the Northern Berkshire Mountains, Florida, MA:*

<http://www.christodora.org/english/documents/description.pdf>

**Head Cook**

*Seasonal FT Position from April 21, 2008 through October 24, 2008.*

Responsible for all aspects of efficient oversight and participatory completion for:

- Ø Preparing, serving, storing food as well as dishwashing, and general kitchen cleaning/ monitoring.
- Ø Placing and intake of food deliveries, including driving a center vehicle for food purchases, delivery pick-up as necessary
- Ø Scheduling of kitchen staff. Head cook schedule is dependent on agreement with Assistant Cook, generally early morning through dinner and some weekends.
- Ø Knowledge of and ensuring compliance with local Health Department Regulations, MA Summer Food Service Program, and food service industry best practices.
- Ø Retaining Serve-Safe license through Massachusetts

**Qualifications:**

- Ø Motivated, trustworthy individual with solid history of cooking ability/experience. Must be able to learn quickly and work independently.
- Ø Possess patience, enthusiasm, with unselfish commitment to serving/supporting the center staff and our diverse, multicultural population of students.
- Ø Current motor vehicle operators license with clean driving record.
- Ø Must be 21 to apply. Background Clearances Required. Physical Required.

**Compensation:** Salary starts at \$550/wk, negotiable DOE, worker's insurance, room and board available.

**TO APPLY:** Send cover letter, resume and 3 references to Matthew Scholl, MEC Program Director @ [manice@christodora.org](mailto:manice@christodora.org) or mail to Manice Education Center, 68 Savoy Road, Florida, MA 01247, Call or fax to 413.663.8463. View our website: [www.christodora.org](http://www.christodora.org)



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**Assistant Cook**

*Seasonal FT Position from April 21, 2008 through October 24, 2008.*

Responsibilities to work under the direction of head cook:

- Ø Preparing, serving, storing food as well as dishwashing, and general kitchen cleaning/ monitoring.
- Ø Placing and intake of food deliveries, including driving a center vehicle for food purchases, delivery pick-up as necessary
- Ø Schedule is dependent on agreement with head cook, generally late afternoon through dinner and weekends
- Ø Adhere to Health Department Regulations, MA Summer Food Service Program, and food service industry best practices as directed by Head Cook.

**Qualifications:**

- Ø Motivated self-starter with interest in developing or continuing the development of cooking skills. Must be able to learn quickly and work independently.
- Ø Possess patience, enthusiasm and some experience in related fields.
- Ø Unselfish commitment to serving/supporting the center staff and our diverse, multicultural population of students.
- Ø Current motor vehicle operators license with clean driving record.
- Ø Must be 18 to apply. Background Clearances Required. Physical Required.

**Compensation:** Up to \$325/wk. depending on experience, worker's insurance, room and board available.

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